

State of Alabama
REQUEST FOR PROPOSAL
DISASTER RECOVERY SERVICES

The State of Alabama has a need to contract for comprehensive disaster recovery services. It is the intent of the State to contract with a single-source for a disaster recovery hot site to backup up the State's main IT processing and telecommunications facilities. Appropriate hardware, software (if any), communications and services must be proposed for the State to continue to maintain it's IT and telecommunications operations during times of disaster.

The purpose of this Request for Proposal (RFP) is to provide sufficient information to interested Bidders to prepare and submit proposal responses for consideration by the Department of Finance, Information Services Division, hereafter referred to as the STATE, to contract single-source, disaster recovery services for the State's Information Technology Resources. The contract will be awarded to the Bidder that, in the opinion of the State, is a responsible Bidder because it possesses qualifications and offers support that meet the STATE'S needs and offers the best value.

In an effort to better facilitate this process, the State requests notification of a Vendor's intent to respond. Notification of Intent should be sent via e-mail to RFPResponse@isd.state.al.us no later than March 28, 2003. The response should include: Vendor Name, Name and Title of Main Contact, Address, Telephone Number, E-mail Address, and Notification of Intent. Submittal of a Notification of Intent is not a prerequisite for submitting a proposal, but it will facilitate notification to the Vendor of RFP announcements and amendments.

RFP Schedule of Events

Item	EVENT	DATE
1	State: Public Notification of Intent to Solicit Proposals	March 10, 2003
2	State: Issuance of RFP on ISD Website	March 10, 2003
3	Vendors: Deadline for Questions and Notification of Intent	March 28, 2003
4	State: Responses to Vendor Questions Posted to Website	April 2, 2003 10:00 AM
5	Vendors: Mandatory Bidder's Conference (Location: TBA)	April 2, 2003 10:00 AM
6	State: Responses to Vendor Questions Posted on Website	April 7, 2003
7	Vendors: Deadline for RFP Responses	April 25, 2003 10:00 AM

The State reserves the right, at its sole discretion, to adjust this schedule as it deems necessary. Notification by e-mail of any adjustment shall be provided to those Vendors providing Notification of Intent and to all Vendors via the State's website at http://www.isd.state.al.us/ps_contracts.aspx

